

# COMMERCIAL/INDUSTRIAL APPLICATION FOR LEASE

## Love Commercial

Level 1, 2 Ralph Street Reservoir 3073 (03)9460 6220  
commercial@loverealestate.com.au [www.lovecommercial.com.au](http://www.lovecommercial.com.au)

DATE \_\_\_\_\_ Address of premises being applied for \_\_\_\_\_

### APPLICANTS DETAILS

Applicant (if an individual)

First/Given Name (s) \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Telephone No. \_\_\_\_\_ Work Telephone No. \_\_\_\_\_ Mobile Telephone No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Drivers License No. \_\_\_\_\_ Drivers License State \_\_\_\_\_

Passport No. \_\_\_\_\_ Passport Issuing Country \_\_\_\_\_ Tax File No. \_\_\_\_\_

### COMPANY DETAILS

Company Name \_\_\_\_\_

Trading Name \_\_\_\_\_

Company Address \_\_\_\_\_

Postal Address (if different from Company address) \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Type/Nature of your business \_\_\_\_\_

Age of business \_\_\_\_\_ Average annual income \_\_\_\_\_

ACN \_\_\_\_\_ ABN \_\_\_\_\_ Company TFN \_\_\_\_\_

How long has the company occupied the above premises? \_\_\_\_\_ Lease or owned premises? \_\_\_\_\_

Name of current Landlord / Agent Details \_\_\_\_\_

Contact telephone No. \_\_\_\_\_ Monthly rent paid \_\_\_\_\_ Was the Bond refunded in full? \_\_\_\_\_

### FREE UTILITY CONNECTION SERVICE

**myconnect**



myconnect is a FREE and easy to use utility connection service

**Yes, Please Contact Me**

Interpreter required

Phone: 1300 854 478

Fax: 1300 854 479

Email: [enquiry@myconnect.com.au](mailto:enquiry@myconnect.com.au)

Web: [www.myconnect.com.au](http://www.myconnect.com.au)

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Tick here to opt out

**Company Director (s)**

1) First/Given Name (s) \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Telephone No. \_\_\_\_\_ Work Telephone No. \_\_\_\_\_ Mobile Telephone No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Drivers License No. \_\_\_\_\_ Drivers License State \_\_\_\_\_

Passport No. \_\_\_\_\_ Passport Issuing Country \_\_\_\_\_

2) First/Given Name (s) \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Telephone No. \_\_\_\_\_ Work Telephone No. \_\_\_\_\_ Mobile Telephone No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Drivers License No. \_\_\_\_\_ Drivers License State \_\_\_\_\_

Passport No. \_\_\_\_\_ Passport Issuing Country \_\_\_\_\_

**APPLICATION DETAILS**

Your proposed use of the premises \_\_\_\_\_

Annual / Monthly rental Lease period Option(s) \_\_\_\_\_

Lessee's proposed works (if any) \_\_\_\_\_

Special Conditions (if any) \_\_\_\_\_

**REFERENCES**

Your referees should be people or companies who have known you or you have had a business association with for a period of at least 12 months: (A minimum of three referees required)

Company / Person \_\_\_\_\_

Name of contact person \_\_\_\_\_ Position \_\_\_\_\_

Contact Number (s) \_\_\_\_\_ Period of association \_\_\_\_\_



Company / Person \_\_\_\_\_

Name of contact person \_\_\_\_\_ Position \_\_\_\_\_

Contact Number (s) \_\_\_\_\_ Period of association \_\_\_\_\_

Company / Person \_\_\_\_\_

Name of contact person \_\_\_\_\_ Position \_\_\_\_\_

Contact Number (s) \_\_\_\_\_ Period of association \_\_\_\_\_

Company / Person \_\_\_\_\_

Name of contact person \_\_\_\_\_ Position \_\_\_\_\_

Contact Number (s) \_\_\_\_\_ Period of association \_\_\_\_\_

**PLEASE NOTE**

- One months' rent in advance and the agreed Security Bond are required prior to the commencement of the Lease.
- Personal Guarantees are required for leases in company names.
- GST is payable on the rental & outgoings, unless otherwise stated.
- According to the standard REIV Commercial lease, all outgoings are payable by the tenant.
- According to the standard REIV Commercial lease, any fees associated with lease preparation are payable by non-retail tenants.
- Security deposits are to be held on behalf of the Lessee in an interest bearing trust account.
- This application is subject to approval by the landlord
- A DEPOSIT OF \$660 MUST ACCOMPANY THE APPLICATION, TOGETHER WITH PHOTO IDENTIFICATION, FINANCIALS (COPY OF RATES NOTICE), AND RENTAL HISTORY OTHERWISE THIS APPLICATION WILL NOT BE PROCESSED.

**Applications for Tenancy – Privacy Act 1998 Collection Notice:**

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity and to process and evaluate the application. The personal information collected about the Applicant may be disclosed for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord. The Agent may also disclose information to other parties on the Internet. The Agent will only disclose information in this way to other parties to achieve the purposes specified above or otherwise allowed under the Privacy Act 1988. If the Applicant would like to access his/her personal information held by the Agent, they can do so by contacting the Agent at the address and contact numbers contained in this Application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the Application.

**ACKNOWLEDGMENT**

By signing this Application the Applicant Offers to lease the Premises from the Lessor for the rent and on the terms set out herein and declares that the information provided is true and correct. The Applicant will on demand by the Lessor execute an REIV Standard Commercial Property Lease prepared by the Lessor's Agent or a Lease prepared by the Lessor's solicitor incorporating all the details and agreements noted in this Offer and such other terms and covenants as the Lessor's solicitor consider reasonable in the circumstances. Such Lease shall include terms and covenants that will reflect the intent of the Special Conditions herein (if any) and the cost of such Lease shall be borne by the Lessee.

\_\_\_\_\_  
Signed by the Applicant Date \_\_\_\_\_

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Signed by the Applicant Date \_\_\_\_\_

\_\_\_\_\_  
Print Full Name

